FREMONT COMMUNITY RECREATION AUTHORITY

REGULAR MEETING MINUTES

February 20, 2025

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Bryan Kolk, Brian Hettinger, Sandy Siegel, William Kunnen

Will Prewitt, Christina Yuhasz, Kris Carpenter, and Scott Frody.

Absent: Steve Christoffersen

2. Approval of meeting agenda:

Motion by Hettinger/Carpenter to approve the February meeting agenda, as amended. Added 7. A. Update on Rec Desk. Motion carried

3. Approval of meeting minutes:

Motion by Hettinger/Yuhasz to approve January 16, 2025 Minutes with a correction to Treasurer’s Report replacing November with December and Accounts Payable Register by replacing November with January 14, 2025, approve January 23, 2025 Minutes, and approve February 5, 2025 Minutes. Motion carried.

4. Public Comments on agenda items:

5. Treasurer’s Report:

Treasurer’s Report was presented with notable revenues and expenses.

**Revenue** **Expenses**

Notable Contributions 15,412.50 Contracted Staff 726.90

Tax Revenue 33,668.27 Payroll Expenses 7,041.79

Tenant Lease 9,750.00 Operating Expenses 7,332.17

Rental Space 1,125.00

Interest 181.19

**Total** 60,136.96 15,100.86

Motion by Hettinger/Carpenter to accept the January Treasurer’s Report. Motion carried.

6. Accounts Payable Register:

Accounts Payable report was presented:

Following are our balances for our various accounts as of February 14, 2025.

Checking: $ 210,813.44

Reserve: $ 91,042.02

Total $ 301,855.46

Motion by Siegel/Prewitt to pay all listed bills of $22,659.09, expected payroll of $9,000.00, and expected invoices from DTE. Motion carried. Previous bill for DTE was $6,924.56.

7. Review Old Business:

A. Update on Rec Desk software. Rec Desk has annual fee of about $3,700. It is not user friendly for changes or flexible for using on Facebook. Frody presented work already started by Michelle Dubois in designing a replacement for Rec Desk. It will take advantage of new software changes and make a better experience for users to look at website through Facebook. The existing data is in a form that can be transferred. The expected cost is $1,000 to $2,000(max) plus an annual maintenance fee. Motion by Hettinger/Carpenter to proceed with the Rec Desk software replacement and develop a new website. Motion carried.

B. Millage. Kolk presented metrics on Rec Center use and helps the Fremont economy.

8. New Business

1. Newaygo County Autism Community Group. Information provided by Scott and Aimon. Their funding is from grants and donations. One of their programs is the Safe Swim which is the only one in the state with about 180 kids. The pool is the only safe controlled environment in which these kids can get training to swim. For autistic children, drowning is the number one cause of death. For kids ages 1 to 4 years old, drowning is the number 4 cause of death. They will pay for pool usage and need to get dates set up for the usage of the pool.
2. Appointment of Board Members
3. Motion by Siegel/Frody to reappoint Kris Carpenter to a 3-year term as FCRA Community Board Member. Motion Carried.
4. Motion by Hettinger/Yuhasz to create a Marketing Team with Frody, Yuhasz and Carpenter assigned to it. Passed.

9. Director’s Report:

Works schedules are covered. There were two new cleaners hired.

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10. Committee Reports:

1. Personnel Committee: Hettinger. No changes.
2. Marketing Committee: Frody

C. Facilities Committee: Hettinger, Prewitt. Everything is good. After 10:30, no one is using the Rec Center.

D. Executive Committee: Kolk.

1. Closed Session:

Motion by Pruitt/Siegel to go into closed session to review new director interviews at 8:07. Motion passed. Board came out of closed session at 8:21 pm.

12. Hiring of new director. Motion by Yuhasz/Siegel to hire Rachel Osborne as the new Director. Passed.

13. Next meeting March 20, 2025

14. Motion by Hettinger/Prewitt to adjourn meeting. Meeting adjourned at 8:27 p.m.

William Kunnen

FCRA Secretary

Public: Kathe Scott, Dana Aimon, Kim McClernan